

MUSC Information Security Plan Summary

Compliance Process Step: Develop Security Plan

Instructions

Please refer to MUSC's *Risk Management Guidelines* for complete information on the purpose and scope of the *Security Plan Summary* document. The *Risk Management Guidelines* are published on the Web at <http://www.musc.edu/security/guidelines>.

The *Security Plan Summary* document is a summary of your plan for implementing and maintaining the security controls that were recommended by your risk assessment team, documented in your *Risk Analysis Worksheet*, and subsequently approved by the appropriate management. Other, more detailed, project planning and tracking documents should also be created and maintained as warranted by the cost, organizational impact, and/or complexity of your System's planned security controls.

In the first column of the *Security Plan Summary* spreadsheet, record the brief description of each Recommended Security Control from your *Risk Analysis Worksheet* that has been approved by management for implementation.

In the second column, record the relative overall priority for implementation of this particular security control. Each Implementation Priority in your security plan should be based upon the Control Priority that was recommended in your *Risk Analysis Worksheet* by your assessment team, and approved by management, for the security control in question. Priority ratings of High, Medium and Low are usually sufficient.

In the Responsible Party column, indicate who will have overall responsibility for the implementation of this particular control.

In the Start and End Date columns, record the planned starting and ending dates for the implementation of this particular control.

In the final column, briefly document the on-going requirements that will need to be met in order to effectively operate and/or maintain this particular control, after its initial implementation.

Neither your System's security plan, nor the *Security Plan Summary* that documents this plan, should be developed in isolation. As emphasized in MUSC's *Risk Management Guidelines*, anyone who is expected to help implement your plan, or who will be significantly affected by your System's planned security controls, should be given the opportunity to participate in the development of your System's security plan.

MUSC Information Security Plan Summary

System Name:

Prepared By:

System Owner:

Date:

Security Control	Implementation Priority	Responsible Party	Start Date	End Date	Operational or Maintenance Requirements
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